

**Bard College
Studio Art
Student Handbook
Fall 2023**

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FOR LATEST COVID 19 INFORMATION [CLICK HERE- Bard.edu/covid19](https://bard.edu/covid19)

The campus as a whole remains “mask friendly,” which means anyone who wishes to wear a mask may do so, but it is not required in most locations on campus. Professors retain the authority to set mask policy within their individual classrooms. Masks are required inside the Health Service building by law. **For COVID concerns or questions email CARESTEAM@BARD.EDU**

<u>Mon 10:10-1:10</u>	<u>Tue 10:10-1:10</u>	<u>Wed 10:10-1:10</u>	<u>Thur 10:10-1:10</u>	<u>Fri 10:10-1:10</u>
SANDITZ Painting 2 Fisher 140	DOOLING Sculpture 1 Fisher 138	VANDYKE Painting 1 Fisher 149	MCNALLY Sculpture 2: Steel Fisher 138	MCNALLY Sculpture 1: The Chair Fisher 138
	BALDWIN Drawing I Fisher 149	COLBURN Print 1 Fisher 139, 140	KHORRAMIAN Painting 1 Fisher 149	PFAFF Sculpture 3 Installation UBS
	OSTERBURG Print 2 The Artist Book UBS Barn	KITE Extended Media Fisher 161	WEIST Extended Media 2 Fisher 161	
	(10:10-11:30) GOEDDE Common Course Fisher Barn	MORGAN Painting 3 UBS Barn	(10:10-11:30) GOEDDE Common Course Fisher Barn	
<u>Mon 2:00-5:00</u>	<u>Tue 2:00-5:00</u>	<u>Wed 3:30-6:30</u>	<u>Thur 2:00-5:00</u>	<u>Fri 2:00-5:00</u>
SWARTZ Sculpture 1 Fisher 138	GOEDDE Print 1 Fisher 139	FISCHER Drawing 1 Fisher 140	BLAKE Drawing 1 Fisher 149	
OSTERBURG Print 1: Intaglio Fisher 139, 140	MORGAN Painting 1 Fisher 140	WEIST Extended Media 1 Fisher 161	KHORRAMIAN Drawing 2 Fisher 140	
AHN Drawing II Fisher 149	VANDYKE Painting 2 Fisher 149	SWARTZ/ANDERSON Sculpture 3 Ceramics UBS Barn	FUJITA Sculpture 2 SOFT SCULPTURE UBS Barn	
HAZEN Extended Media I Experimental Image Making Fisher 161	HAZEN Extended Media 2 Experimental Video Fisher 161			
MYOKO VON PRITZWITZ UND GAFFRON The Creative Self and The No Self of the Zen Arts	COLBURN Of Paper Fisher Barn			
	<u>Tue 3:30-4:50</u> BALDWIN Common Course What's Yours is Mine: A Guide to Sharing, Borrowing, and Stealing Seminar Room			
	<u>Tue 5:40-7:40</u>			
	DOOLING Senior Seminar Fisher Seminar Room			

FALL 2023 Important Dates and Deadlines

September 4, First day of Classes

September 7, Studio Art Welcome Meeting 5:30 pm in Fisher Gallery (mandatory for moderating students and art majors)

September 13, 2023 Drop/add period ends at 5:00 pm

September 13, 2023 Moderation Papers are due 5:00 pm to Registrar's Office

October 2, Moderation Meeting (required for students wishing to moderate)

October 4, 2023 Late/drop period ends Pass/fail

October 10-11, 2023 Fall Break

October 12, Fund for Visual Learning Maker Session

October 13, 1st draft Complete Moderation Papers due to Advisor for revision

October 27, 2023 Fund for Visual Learning Show and Auction

Mid Term Grades due October 27, 2023

October 27, Complete Moderation Papers due to Advisor and Moderation Board

October 30, Seniors Work in Progress Show

November 6, Moderation Show install

November 9, Moderation Show Opening

November 10, Moderation Show De Instal

Moderation Boards week of November 13-17

Senior Exhibitions TBA

December 6, 2023 Advising Day

December 11, 2023 Senior Projects due for Winter graduates

December 14, 2023 Registration for Spring Classes

December 18-22 Completion Days - regular classes and final exams

December 22, 2023 Last day of Fall Classes

THE STUDIO ARTS Program at Bard College is available to both the student who wishes to major and moderate into the program as well as the student who wishes to experience the visual arts and apply this to other disciplines. Moderated studio arts majors are eligible for the final curricular component of the Studio Arts Program, which consists of Level III studio classes. The content of each studio class and the degree of structure are up to the individual instructor.

Bachelor's Degree Requirements

Candidates for a Bachelor of Arts degree from Bard must meet the following requirements:

1. Completion, by entering first-year students, of the August Language and Thinking Program. Students failing to complete the program will be placed on leave and invited to repeat the program the following August.
2. Completion, by entering first-year students, of the two-semester First-Year Seminar. A student who enters in the second semester of the first year must complete that semester of the course. A student who transfers into the College as a sophomore or junior is exempt from the course.
3. Completion, by entering first-year students, of the January Citizen Science program. A student who transfers into the College after the second semester of the first year is exempt from the program.
4. Promotion to the Upper College through Moderation.
5. Completion of the requirements of the Studio Arts Program Two Art History Courses *must include Contemporary Art (Post 1945, one Drawing I course, complete four studio courses and complete Senior Seminar
6. Completion of the courses necessary to satisfy the distribution requirements
7. Semester hours of academic credit: 128 (160 for students in five-year, dual-degree programs)

At least 64 credits must be earned at the Annandale-on-Hudson campus of Bard College; for transfer students these 64 credits may include approved study at another institution or within the Bard network. At least 40 credits must be outside the major division; First-Year Seminar counts for 8 of the 40 credits.

8. Enrollment as full-time students for not less than two years at the Annandale-on-Hudson campus of Bard College or at a program directly run by Bard College
9. Completion of an acceptable Senior Project.

A student who fulfills the above Bard College requirements also fulfills the requirements of the Board of Regents of the University of the State of New York and of the New York State Education Department

A **Double major** involves two separate moderations and two separate senior projects. These cannot take place in the same semester and must be approved by both programs. **Joint Major** is a combined project which requires a written proposal with faculty approval from both programs. The student must submit a joint major proposal to the executive committee before the start of their senior year.

MODERATION

In Sophomore year, you are asked to present a body of your work to a group of three faculty members to clarify your strengths and weaknesses, and to discuss your goals for the rest of your Bard career.

Students must moderate by the end of their sophomore year and choose a studio art professor to act as your advisor at least a semester prior to moderation.

Moderation Prerequisites:

Attend mandatory Moderation Meeting

1. Complete 40 Credits
2. Complete 4 Studio Art courses (must include Drawing I)
3. Complete 1 Art History Course

MODERATION BOARDS

The specific schedule for moderation boards will be announced at the beginnings of the semester and each student should confirm their board times with their advisor.

Students will present a substantial body of work which may include: paintings, sculpture, prints, photos, video, or other media.

Students must arrange a meeting with their advisor to review the work they will display in their presentation. This work should demonstrate progression within the program.

Students should be able to discuss the context of the work and formal qualities. They should also have an understanding of related contemporary or historical artists' work.

At the end of the meeting faculty will meet privately to discuss the works and will then inform the students as to whether they have passed, will be deferred, or have failed.

If deferred the student may be given recommendations for courses to take and additional work to be completed and will have the opportunity to re-moderate.

MODERATION PAPER GUIDELINES

September 13 - Moderation Short Paper due to Registrar's Office: registrar@bard.edu

Students are expected to prepare two general papers (together known as the 'short paper'), each about two or three typewritten pages in length, covering the following information:

1. A Critical Evaluation of your College Work to Date.
This should include a description of the work that has been most interesting to you and why; an estimate of the strong and relatively weak points in your preparation; what your original objectives were when you entered college and what they are at present.
2. Your Plans for the Future
This should include a description of your plans for Upper College work and how these plans are related to your declared objectives; an indication of subjects and special topics which you would like to investigate during the remainder of your college course; any plans you have for January intersession, or Summer; an indication of the work you would like to undertake for a Senior Project; any information or problem that you wish to bring before the Faculty of your Division.

Moderation Studio Art Special Paper:

October 13 - Special Paper 1st draft due to advisor for revisions

October 27 - Special Paper and Short Paper FINAL drafts due to advisor and Moderation Board members.

CRITICAL ANALYSIS: A critical analysis of one work of art of your own selection. Write three pages on a work you have seen in person at a gallery or museum. Address the formal or historical concerns of the work, why it is of importance, and what relevance it has to your work. Do not write on art works from reproductions in a book, slide, or online, or on undergraduate student work.

Be sure to meet with your advisor well in advance of the due date with drafts of your papers in order to have ample time for revisions.

****You must also provide all 3 members of your moderation board with copies of your papers. Drop them off at the faculty's offices/ email them. Papers will not be accepted past this deadline. If you attempt to turn in your paper at your board it will be an automatic deferral.*

SENIORS

SENIOR SEMINAR

Senior Seminar is a component of the Senior Project and as such is required for all studio art majors who plan to graduate in the Studio Arts Program. This seminar combined with senior project is 8 credits. Although the forum of the seminar will change semester to semester the purpose of senior seminar is for the exchange of views and ideas among the studio arts senior students.

SENIOR PROJECT

In your senior year as a studio art major you will begin your senior project. This is to be the culmination of your four years of study at Bard College. As a studio art major your project will culminate in a major exhibition. You will work closely with your project advisor, having weekly meetings to discuss the progression of your work.

SENIOR PROJECT ADVISOR

Senior Project advisers are chosen in your Senior I semester. Each Senior I is given five choices of who they would like their project advisor to be. Based on each faculty's current list of advisees, a faculty decision is made as to who your project advisor will be.

STUDIO VISITS

Each semester you are required to have three studio visits with three different Studio Art faculty members or Visiting Artists. Submit these names on the last day of Senior Seminar. Daniella Dooling will advise on how best to hold your studio visits.

MIDWAY MEETING

At the end of your first semester as a Senior, you will have a Midway meeting consisting of your project advisor and one other studio art faculty member to formally discuss your progress toward your final senior project. It is your responsibility to schedule this meeting. Midways cannot be postponed to the next semester.

Fisher Studio Arts Building is open 7:00am- 11:00pm, seven days a week.

UBS is open from 8:00am- 11:00pm, Monday- Fridays 10:00 am - 6:00 pm on Sat and Sun.

Students will not be able to work in the buildings after hours.

The Fisher wood shop, metal shop, print shop, digital labs hours will be posted at the start of the semester and are subject to change. Students hoping to work in the shops, or labs must make an appointment in advance through Acuity Scheduling. To reserve a time for [Shop Appointments-Click Here](#)

There will be a limited number of students who can work in the shops/ labs at the same time. Please plan your projects in advance to make sure you have ample time to complete your works.

If you have questions on how to schedule lab hours' see Erin Dougherty in the woodshop.

Wood shop and Metal Shop are equipped with tools which can be checked out and used within the spaces. Shop techs are available daily for assistance with projects. Woodshop hours will be posted at the start of the semester.

Print shop and painting/ drawing classroom hours will be posted at the start of the semester. A shop tech will be available to help you with your projects.

Digital Lab hours will be posted at the start of the semester. Monitors will be there to help with printing. If you have questions on digital lab reach out to Maggie Hazen at mhazen@bard.edu.

Digital Prints are paid for in cash at the time of the appointment. Laser cutters are free to use but require the presence and guidance of a shop monitor or faculty member. Students must provide their own materials. 3D printing materials are free.

Digital Imaging & Design Studio Classroom RM 161 The Digital Imaging & Design Classroom is an iMac computer lab and digital printing studio equipped with a full range of software for new media projects such as photography, drawing, design, video, 3D modeling, sound, web and open source projects. This studio provides students with hands-on experience and advanced skills in printing with new media alongside powerful tools to learn, create and collaborate. Equipment includes:16 iMac computers -two 44in Epson Large Format Archival printers-3 Epson flatbed scanners -HD projector for classroom instruction

Digital Fabrication Studio the Digital Fabrication Studio is a multidisciplinary space equipped to explore new media and 3D sculpture. The lab has 3 PC computers -Versa Laser 30W laser cutter Glow Forge Laser Cutter -Makerbot 3D printer, a full range of electronics prototyping equipment and hardware, Mobile HD projection equipment is available for check out to students and faculty. The wood shop also houses a CNC Shark engraving and milling machine that student can access. *Students must have a shop monitor or faculty member present at ALL TIMES when using the Digital Fabrication Studio.*

UBS Barn Print, Ceramics, Metal, and Wood shops will be closed to students during classes, see schedule for class times. Wood, metal, and ceramics studios will be monitored by trained student workers and/or shop managers. Special appointments for shop usage and demonstrations can be made over text with Marko at 845.750.8055 or Lauren over email, landerson@bard.edu.

Fisher/ UBS Building Maintenance

All artwork done in classes must be placed in painting racks and labeled with your name and date. At UBS, works can be stored in designated class spaces. Finished works must be removed promptly. Drawings can be rolled and taken with you. Sculptures must have a tag (See Roman Hrab or Erin Dougherty).

When using communal spaces such as classrooms as work spaces after your classes, please be sure to dispose of garbage and take your supplies with you when you leave. *It's important we work together to keep the buildings clean and safe.*

If you open doors or windows for ventilation, be sure to close them when you leave. Lockers are available for small storage at Fisher. You will need to provide your own lock. At the end of each semester the building will be thoroughly cleaned and all artwork will need to be removed before the announced deadline or it will be disposed of. Painting and graffiti on walls is strictly prohibited at Fisher and UBS.

ABSENCE AND TARDINESS POLICY

If a student is late 3 times to class, it will be counted as one full absence.

Two full absences will result in 1 grade drop. (B to B-)

More than three absences will result in a failing grade.

Students must notify a professor regarding their reasons for absence the date of the absence.

Students are expected to make up missed work and assignments from any missed class. If absence is due to illness or medical reasons work must still be completed and absence is still counted.

STUDIO ALLOCATIONS AND POLICY

There are 18 studio spaces in the Fisher Studio Art Center building and 16 studio spaces in the Red Hook facility, (UBS) Bard Exhibition Center. Studios are allocated each semester at the first Senior Seminar class meeting. Seniors will be given the option to have a studio in Fisher on campus or UBS in Red Hook for the school year. Studios are allocated in the Fall semester to those who are eligible. If more become available for juniors you will be notified via email.

BARD COLLEGE FISHER STUDIO ARTS, UBS & EXHIBITION SAFETY POLICY

Please see updated policy in a separate document.

CLEAN UP

Near the end of the semester **all** students are asked to pack up their belongings from classroom spaces/ lockers approximately one week prior to the semester's close. All students with studios are responsible to leave their space clean. Seniors with studios- It is the responsibility of the student to re-paint the studio walls, if necessary and/or sand the floor before they leave or you may be fined!

BARD FUND FOR VISUAL LEARNING

The Fund for Visual Learning provides material support to students on financial aid to help them with art supplies, brings visiting artists to campus for artist lectures, and junior and senior project grants.

Eligible students may be considered for a non-major introductory grant for the material supply kits for Level 1 Studio Arts classes. Please check your email as your professors will be sending you a Google Form to apply for the grant. This must be done prior to the start of the semester. Late interest is discouraged. Reach out to Paige Mead pmead@bard.edu with questions.

Visit www.bardfvl.com

Intro Level Supply Kits

Those students in an entry level course (Painting 1, Drawing 1, Print 1) and are on Financial Aid are eligible to receive the Supply Kit Grant. The arts administrator will send you a Google Form to apply after registration dates.

Moderated Juniors and Seniors may apply for the following grants:

MODERATED JUNIOR PROJECT GRANT • Up to \$250 • For moderated students enrolled in any studio art course on financial aid. • Funding for both independent projects or class projects. This grant will be available in Spring semester

SENIOR PROJECT GRANT • Up to \$350 • For seniors working on Senior Projects on financial aid. Applications will be made available in November and awarded in December.

Art Supply Resources

Fisher Supply Shop is located on campus in Room 150 in the Fisher studio arts building. Hours will be posted at the start of the semester. Paper, canvas, for drawing and painting classes are available for purchase. Please bring cash and exact change!!! No credit cards will be accepted.

Print shop supplies are available for sale at the print shop on designated days- to be posted at the start of semester on the print shop door.

GESSO is FREE and available to all students enrolled in painting/ drawing classes. You can pick up Gesso and a gesso brush in office 150. Please be sure to return your gesso brush CLEAN as we share supplies!

We also have some other shared supplies which are available from the arts office but are limited so do not expect that we will have all you will need.

Art Books / Research

Fisher Library 154: Looking for inspiration? There is a new art book library in Fisher in room 154. We will be using an honor system - you may borrow books but please return them once you are finished.

Stevenson Library: On campus library with art/design/photography books.

CCS Library at Hessel Museum: Great resource for art books and research.

On Campus Printing: Bard Print is a declining balance program which adds \$37.50 onto your Bard ID for printing and copying. Email central services to print. Upstairs in the campus center lab is closest to the Fisher Studio arts building. Single sided prints are 4 cents each and double sides are 7 cents each.

Central Services: Central Services offers large copy jobs, color copying, and posters up to 12'x18'. Price list is available at Central Services. Students can pay with cash or check. Copy jobs can be sent to printjob@bard.edu Location: Carriage House, Phone 845-758-6822x7463 Hours are M-F 9:00 am- 5:00 pm

For large format printing- the digital lab is open weekly by appointment for printing. Cash only. Fisher 161.

Local Art Shops

Rhinebeck Artist's Supply: 56 E. Market Street Rhinebeck, NY, 12572 *Show Bard ID for a discount

Catskill Art & Office Supply: 230 Plaza Rd Kingston, NY, 12401 845-331-7780

Bailey's Ceramics: 62 Ten Broeck Ave Kingston, NY, 12401 800-431-6067

Artcraft Photo works: 520 Albany Ave Kingston, NY, 12401 845-331-3141

P & T Surplus: for odds and ends 198 Abeel Street Kingston, NY, 12401 845-481-4329

Red Hook Free Store Recycling Center: Wed and Sat 8am-1pm

CAMPUS RESOURCES

For campus, wide resources- health services and wellness, counseling, chaplaincy, academic visit
<https://www.bard.edu/campus/services/>

Mental Health Resources

Students who are interested in speaking with a Bard counselor or learning more about our services, will go to the Appointments page of our website: <https://hcw.bard.edu/counseling/appointments/> and submit a Counseling Request form, as well as a Phone and Video Informed Consent form. Once these CONFIDENTIAL forms are submitted, a counselor will be in touch within two business days to set up a time to talk.

Studio Arts Contacts

Nayland Blake
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 Fisher Annex 117

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 Fisher 130

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 Fisher Shop Manager
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 Fisher Wood Shop

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 Program Administrator
 Fisher 150
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 Fisher 158

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Fisher Annex 105

Studio Art Slide Library Support

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Debbie Klein
Assistant Curator of Visual Resources
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Anna Cinquemani
Digital Image Cataloger
amcinque@bard.edu